

Glorious Events

Full Bar / Bat Mitzvah Planning Package

Price: \$1,800

From the moment you pick a date for your event to the very day of your child's Bar / Bat Mitzvah we are here for you! This package starts as far as a year in advance to the day of your event.

This package includes the following:

Planning:

- Initial 2 hour in-person consultation
- Unlimited phone / Skype and e-mail consultations
- Full assistance with selecting a venue
- Scheduling and attending all vendor meetings and negotiations with vendors
- Arranging / reviewing all vendor contracts
- Creating your own personalized Bar / Bat Mitzvah vision board
- Assistance with choosing a style / theme for your event
- Assistance with budget calculation and management
- Assistance with Bar / Bat Mitzvah invitations
- Venue walk - through and seating chart mapping
- Vendor recommendation in all of the following categories:
 - ✓ Entertainment - MC, DJ, Band, Live Performances
 - ✓ Photographers & Videographers
 - ✓ Photobooth Services
 - ✓ Florist
 - ✓ Decor & Design
 - ✓ Catering
 - ✓ Cake/ Desserts
 - ✓ Lighting & Sound

- ✓ Transportation
 - ✓ Guest Gifts
 - ✓ Giveaways & Prizes
 - ✓ Rabbi Services
 - ✓ Place Cards & Stationary
 - ✓ Hair & Make Up Services
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- Full assistance with creation of menu and drinks selection, as well as scheduling food tastings of the menu. (Kosher and Non - Kosher catering available)
 - Assistance with pre - Bar / Bat Mitzvah photo- shoot scheduling with the photographer
 - Assistance with guest signing board
 - Sweet table & candy station design
 - Hotel booking accommodation for out of town guests
 - Detailed day of timeline creation
 - Reviewing event timeline with clients and their vendors
 - Revising all final changes of the event timeline and providing all vendors with the final day of timeline
 - Bar / Bat Mitzvah day checklist

Bar / Bat Mitzvah Celebration Day:

- Full day of onsite assistance with set up
- Event coordination by lead coordinator from start to finish, up to 10 hours
- Coordinating the flow of the event from cocktail hour to celebration time. Making sure all things run smoothly and according to the schedule
- Full set up of the venue including: tables, place cards, centerpieces, guest gifts, giveaways / prizes, guest book and more
- Overseeing vendors production, set up and clean up
- Coordinating speeches and any other entertainment during the reception
- Delivery of all final payments to all vendors

For additional information, please contact us at info@glorousevents.ca or 647 808 0375