

Glorious Events

Full Birthday Planning Package

Price: \$1,200

This package is ideal for all busy clients who have a vision for their celebration and not enough time in their day to plan their perfect birthday. This package starts as far as six months prior to your event.

This package includes the following:

Planning:

- Initial 2 hour in-person consultation
- Unlimited phone / Skype and e-mail consultations
- Full assistance with finding a venue
- Scheduling and attending all vendor meetings and negotiations with vendors
- Arranging / reviewing all vendor contracts
- Creating your own personalized birthday celebration vision board
- Assistance with choosing a style / theme for your event
- Assistance with budget calculation and management
- Assistance with invitations
- Vendor recommendation in all of the following categories:
 - ✓ Entertainment – MC, DJ, Band, Live Performances
 - ✓ Photographers & Videographers
 - ✓ Photobooth Services
 - ✓ Florist
 - ✓ Decor & Design
 - ✓ Catering
 - ✓ Cake/ Desserts
 - ✓ Place Cards & Stationary
 - ✓ Hair & Make Up Services

- Detailed day of timeline creation
- Reviewing event timeline with clients and their vendors and providing vendors with final day of timeline
- Birthday celebration checklist

Birthday Celebration Day:

- Full day of onsite assistance with set up
- Event coordination by lead coordinator from start to finish up to 8 hours
- Full set up of the venue including: tables, place cards, centerpieces, guest gifts and more
- Overseeing vendors production, set up and clean up
- Delivery of all final payments to all vendors

For additional information, please contact us at info@glorousevents.ca or 647 808 0375