

Glorious Events

Partial Birthday Planning Package

Price: \$900

This package is ideal for all clients who have most of their planning already done and have booked majority of their necessary vendors. This package starts three months prior to your event.

This package includes the following:

Planning:

- Initial 2 hour in - person consultation
- Unlimited phone / Skype and e-mail consultations
- Attending up to 3 final vendor meetings one month prior to your event
- Arranging / reviewing all vendor contracts
- Creating your own personalized birthday celebration vision board
- Assistance with budget management
- Assistance with invitations
- Seating chart mapping
- Vendor recommendation in all of the following categories:
 - ✓ Entertainment - DJ, Band, Live Performances
 - ✓ Photographers & Videographers
 - ✓ Photobooth Services
 - ✓ Florist
 - ✓ Decor & Design
 - ✓ Catering
 - ✓ Cake/ Desserts
 - ✓ Place Cards & Stationary
 - ✓ Hair & Make Up Services

- Detailed day of timeline creation
- Reviewing event timeline with client(s) and their vendors providing all vendors with the final day of timeline
- Birthday celebration checklist

Birthday Celebration Day:

- Full day of onsite assistance with set up
- Event coordination by lead coordinator from start to finish up to 6 hours
- Full set up of the venue including: tables, place cards, centerpieces, guest gifts and more
- Overseeing vendors production, set up and clean up
- Delivery of all final payments to all vendors

For additional information, please contact us at info@glorousevents.ca or 647 808 0375